



Chhatrapati Sambhaji Maharaj SARTHI  
Digital Employability Enhancement Program

“CSMS-DEEP”

**Applicant / Candidate / Learner Undertaking  
Year 2024**

I, Mr. /Ms. \_\_\_\_\_,  
do here by accept the Admission to the Program: SARTHI’s Digital Employability Enhancement Program (CSMS-DEEP) and agree with the following terms and conditions:

<b>Name of the Learner:</b>	
<b>PRN / Application ID:</b>	
<b>Course Name:</b>	Chhatrapati Sambhaji Maharaj SARTHI Digital Employability Enhancement Program (CSMS-DEEP)
<b>Batch:</b>	<b>2024</b>
<b>Center Code:</b>	
<b>Center Name:</b>	
<b>Concerned Local Lead Center (LLC) Name &amp; Region:</b>	

**A. Personal information and payment of Security deposit**

1. I, hereby, declare that my personal and academic information and requisite documents provided by me in the Application Form are complete and true to the best of my knowledge and based on records.
2. I understand and accept that the Security deposit paid by me is refundable only subject to successful completion of program (in every respect) by me within stipulated schedule. In case of any non-compliance of requisite criteria, Security deposit amount will be forfeited. Security deposit amount is non-transferable to anyone else and non-transferable to next batch / year under any circumstances.
3. I hereby undertake to present all the original documents immediately upon demand by the concerned authorities.

\_\_\_\_\_  
*Signature of the Learner*

4. I understand and accept that any changes in the application form with respect to Applicant Name, Address, Center location details etc. will not be considered and accepted in any case after submission of application.

### **B. Application**

1. I understand and accept that in order to get admission to SARATHI's Digital Employability Enhancement Program (CSMS-DEEP), I need to complete pre-admission process comprising of completing the profile, shortlisting of Application by SARATHI Authority and payment of Security deposit.
2. I understand and accept that apart from educational eligibility criteria mentioned on the program website, shall have separate selection criteria of Age, Income, Caste, Caste Certificate and other requisite criteria stipulated by SARATHI.
3. I understand and accept that my application to this CSMS-DEEP scheme does not give any guarantee or any confirmation that I will get the confirmed admission for this CSMS-DEEP scheme. It is depending upon complying with various terms, conditions and/or situations as may be applicable from time to time.
4. I understand and accept that after submission of application through Center, concerned Authorities may or may not process my application. I will not have any objection against SARATHI / MKCL regarding the pendency or rejection of my application in any case.

### **C. Selection**

I understand , accept and declare that

1. the admission form sent directly to the SARATHI will NOT be accepted.
2. the admission to SARATHI's Digital Employability Enhancement Program (CSMS-DEEP) may be granted only to those Applicants who have fulfilled requisite criteria within stipulated schedule.
3. the SARATHI and MKCL reserves the right of offering the SARATHI's Digital Employability Enhancement Program (CSMS-DEEP) on their own selection norms for the program, to any Applicant.
4. after approval of my application from SARATHI, the admission to SARATHI's Digital Employability Enhancement Program (CSMS-DEEP) shall be granted to all the selected candidates subject to their compliance with the eligibility criteria for the program and subject to availability of intake capacity at concerned Center.
5. after approval of my application from SARATHI, I will collect the receipt from Center regarding the Security Deposit paid to Center.
6. I will fill the Application Form physically and submit the signed copy of the same to Center.

### **D. Learning, Assessment**

1. I understand and accept that I will be regular in studying CSMS-DEEP modules through the eLearning framework for which login shall be provided to me by MKCL, at mutually convenient timings agreed with the ALC offering program. Further, I understand that it is mandatory for me to complete the CSMS-DEEP modules, take interim performance tests,

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*Signature of the Learner*

submit assignments, activities etc. by following the prescribed schedule & guidelines published by MKCL / SARTHI from time to time on program website – <https://sarathi-maharashtragev.in/> or <https://mkcl.org/csmsdeep>

I undertake to be punctual and proactive in completing my learning and assessment activities and I shall be solely responsible to follow the communication being published on the website by MKCL / SARTHI from time to time.

2. I understand and accept that I will collect Module-I Book, Module-II Book from concerned center (within stipulated time) once learning of respective Module gets started and I will submit my book-acknowledgement to Center in this regard.
3. I understand and accept that I will mark my daily attendance (in-time and out-time) through Biometric device / IRIS recognition device on regular basis. I will also mark entry in physical attendance register (in-time and out-time) maintained at Center.
4. I understand and accept that I will complete the learning and examination of all the 4 Modules within stipulated time.
5. I understand and accept that if someone else completes the learning on behalf of me then my learning will not be considered and my candidature will be terminated. In such case, neither Security Deposit paid by me will be refunded nor Certificates will be issued .
6. I understand and accept that I will collect Module wise Certificate and CSMS-DEEP Diploma Certificate from concerned center (within stipulated schedule) once I will pass the final exam of respective Module and once respective Certificates will be released by SARTHI-MKCL. If I fail to collect final printed Certificate within 3 months, then SARTHI or MKCL or ALC will not be responsible for any kind of loss.
7. I understand and accept that I will be regular in studying CSMS-DEEP modules at Center. Learning / Content will not be available in Online mode, I cannot learn from any other place.
8. I understand and accept that I will appear for the final examination of CSMS-DEEP modules only from the Center and not from any other place. Also, Final Examination will not be available in Online mode.
9. I understand and accept that if someone else complete the final examination on behalf of me then my exam score will not be considered and my candidature will be terminated. In such case, neither Security Deposit will be refunded nor Certificates will be issued .
10. I understand and accept that I will get maximum 3 Final Exam Attempts (within learner validity period of 12 months after the confirmation) per Module.
11. I understand and accept that the final examination will be conducted under surveillance of CCTV camera. Hence, learners Photo and Video will be captured by the camera throughout the exam period. MKCL and SARTHI will use the Photo and Video data only for the purpose of checking whether any malpractice or irregularity is occurred during examination event.
12. I understand and accept that the term end examinations are conducted by MKCL as per the scheduled and norms of the SARTHI at MKCL ALC.

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*Signature of the Learner*

## **E. Placement Assistance**

1. I am aware that for SARTHI's Digital Employability Enhancement Program (CSMS-DEEP), MKCL (through ALC) may try to provide the placement assistance with at least 3 Interview chances. I also understand and accept that, it is not the placement guarantee.
2. I also understand that, getting the placement is not my right under this CSMS-DEEP scheme. This is the additional facility extended by MKCL / SARTHI.
3. I also understand that, I will not have any specific choice for the particular employment / sector / salary package / location / industries / any other such conditions. I will try to participate in the placement activities for the options made available by SARTHI / MKCL with the help of Center.
4. I also understand that, I will try at my level to get placed or to get engaged in self-employment.
5. I also understand that, if I gets any offer letter from any company / organization / IP then it will be my responsibility to join or not to join.
  - a. If I will not join in the selected company / organization / IP then I will not get any further chance for placement activity from SARTHI / MKCL.
  - b. If I will join then also I will not get any further chance for placement activity in another company / organization / IP from SARTHI / MKCL.
6. I will get the placement assistance at local level with the help of 'Placement Facilitation Officers' and my ALC.
7. I will not get any refund of Security Deposit in following cases and I shall be solely responsible for the resultant consequences (SARTHI / MKCL will not be responsible):
  - a. If I am not selected in any of the company
  - b. If I have not appeared for the Interview as per schedule
  - c. If I got selected but I have not joined in the concerned company
  - d. If I have joined the company but the company discontinued me due to any reason
  - e. If I have decided not to join any company due to any reason
  - f. If I will not complete the Learning within stipulated schedule as communicated by MKCL from time to time
  - g. If I will not complete and pass the course within stipulated schedule as communicated by MKCL from time to time
8. I can't insist (to ALC or Placement Facilitation Officer) for specific job role / specific location / specific company / specific salary / or any other such conditions. Based on the local available job vacancies, I will have choice to select, appear and decide to join the company.
9. I am aware that, minimum 18 years' age is required to be attained for the Interview process and before joining the company (in case of selection).
10. I am aware that, I will submit the 'Undertaking regarding Placement not required' (within stipulated schedule) if I decides not to avail the facility / or I am found ineligible for the placement due to any reasons.
11. I am aware that, If I have submitted the 'Undertaking regarding Placement not required' then I will not get any further chance (in future) for placement activity in company / organization / IP from SARTHI / MKCL.

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*Signature of the Learner*

## **F. Other**

1. I understand and accept that 100% completion of in eLearning sessions and final examination of all the 4 CSMS-DEEP modules is compulsory and I undertake to adhere to the same.
2. I understand and accept that I shall be entitled to holidays at the ALC as per the rules and regulations stipulated by the ALC which would be mentioned in the form of communication to me. I understand that I will not have any right to claim for any kind of un-approved vacation other than that mentioned in the formal communication to me, which in case availed shall lead to action as per the norms of the ALC and it will be mandatory for me to abide by it.
3. I understand and accept that the terms and conditions in the CSMS-DEEP website or any other form of communication to me as a student under the above mentioned SARTHI's Digital Employability Enhancement Program (CSMS-DEEP) are subject to change as per SARTHI / MKCL norms from time to time and shall be mandatory and binding on me.
4. I understand and accept that in the following cases student's association with the SARTHI's Digital Employability Enhancement Program (CSMS-DEEP) shall get cancelled and the learner will have to do re-application for the program:
  - a. In case the learner fails to join the SARTHI's Digital Employability Enhancement Program (CSMS-DEEP) on stipulated date and time OR
  - b. In case s/he remains absent or is absconding for a considerable long period as per the policies of SARTHI / MKCL (i.e. Learning Centre) OR
  - c. In case her/his learning performance at the ALC is not satisfactory and therefore s/he has not been able to achieve the Internal Score necessary for the award of CSMS-DEEP Diploma OR
  - d. In case of non-performance s/he gets terminated at the ALC before completion of 6 months OR
  - e. Not having necessary eligibility qualification.
  - f. Any other reason as per SARTHI / MKCL norms stipulated for this program from time to time, without assigning any reasons.
5. I, hereby declare that, I shall be solely responsible if I am found involved in any kind of undesirable / indisciplined activities outside the ALC campus. I, further understand that, MKCL / SARTHI shall in no way provide any support to me and shall not be held responsible for my any such action.
6. I, understand and accept that, my admission may be cancelled, at any stage, if I am found ineligible and/or the information provided by me is found incorrect/ false.
7. I, hereby undertake to inform SARTHI/ MKCL, about any changes in the information submitted by me, in the Application Form and any other documents, including change in name, marital status, address, phone no. email id, from time to time.

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*Signature of the Learner*

8. I am aware that, I need to collect the ‘Security Deposit’ amount of Rs. 2,000/- from concerned Center (only) once I will complete (in all respect) all the 4 Modules and once concerned ‘Security Deposit’ amount will be released by SARTHI-MKCL to respective Center. Also I need to submit the ‘Security Deposit – Refund Receipt’ compulsorily to concerned Center for getting the refund of Rs. 2,000/- from concerned Center.
9. I, hereby declare that, I have read the rules related to admission and SARTHI / MKCL rules mentioned on the website of this program as well as on the SARTHI website and that the information furnished by me is true and complete to the best of my knowledge and belief. I am aware that my admission will be finalized by the SARTHI. I further agree that the decision taken by the SARTHI / MKCL and any changes made in the rules regarding admission from time to time will be binding on me.
10. I hereby declare and confirm that I have read, understood and accept the terms and conditions related to admission to CSMS-DEEP Program as mentioned on the on program website – <https://sarathi-maharashtrgov.in/> or <https://mkcl.org/csmsdeep>.

Place: \_\_\_\_\_

Signature of the Learner: \_\_\_\_\_

Date: \_\_\_\_\_

Name of the Learner: \_\_\_\_\_

### **Terms and Conditions:**

1. Please visit the <https://sarathi-maharashtrgov.in/> , <https://mkcl.org/csmsdeep> and read the complete information before filling the application.
2. Please note that, it will be compulsory to participate in various events / activities / sessions arranged by Center / SARTHI / MKCL from time to time basis.
3. Please note that, after verification if documents / information of any candidates found inappropriate or forged or invalid or incomplete then candidature of concerned candidate will be terminated immediately (without giving any reason) irrespective of stage of application/learning. Such candidates will not be eligible for CSMS-DEEP or any other SARTHI Scheme.
4. Please note that, Center once selected by candidate (during the application process) cannot be changed in any case. So, you are requested to kindly select the center carefully before submitting the application. Also note that, once admission is confirmed, center change request cannot be considered in any case.

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Signature of the Learner

5. Once Applicant fills the application form (with all details including AADHAAR) for CSMS-DEEP Scheme then another application (of the same candidate) cannot be registered with same AADHAAR details for the CSMS-DEEP Scheme.
6. Please fill the correct information. In case the information furnished is found to be incorrect, the application may get cancelled at any stage without any prior intimation.
7. Application process shall be conducted as per the schedule mentioned on <https://sarthis-maharashtrgov.in/> . MKCL as per the guidelines received from the SARTHI may change the schedule if required and the same shall be updated on the aforementioned website. Applicants are expected to visit the aforementioned website for updated information on regular basis.
8. If SARTHI / MKCL terminate any Center due to any reason then candidates will be allocated to nearby Center as per MKCL rules to complete the remaining process.
9. Applicants are expected to furnish correct email-id and mobile-number in order to receive the various communications during and after application, admission and learning process.
10. SARTHI / MKCL may use the learners' information (photo / video / any other information) for marketing & communication purposes.
11. Various communications during application / admission process are system generated and are sent to the email id / mobile details furnished by the applicant. Applicant is required to ensure necessary settings with email service provider / mobile operator in order to receive these communications. As such, in case the Applicant doesn't receive any of these communication on his/her email-id or mobile-number MKCL / SARTHI cannot be held responsible for the same.
12. Applicant is expected to complete the process as per the schedule. Please try to avoid last minute transactions in order to avoid internet congestion or probable technical issues because of bandwidth.
13. Please transfer the Security deposit amount within schedule. If transaction gets failed/ not reconciled within time, MKCL cannot be held responsible for the same.
14. Security deposit amount once paid through successful transaction is non-refundable and non-transferable under any circumstances. In case applicant is not able to appear for the final exam of (all the modules) as per the given schedule, no re-exam shall be conducted under any circumstances. No such requests shall be entertained.
15. Application confirmed for any specific candidate is non-transferable to any other candidate under any circumstances.
16. Candidate / Learner cannot hold Center / MKCL / SARTHI responsible for any condition / issues / situations / anything about scheme implementation (Before, During and After).
17. MKCL / SARTHI verifies all the information of the Applicants filled during the application process. In case the information is found to be incorrect / not fitting to eligibility criteria, then SARTHI may reject admission to the program. In such case MKCL cannot be held responsible.
18. Applicant is considered as a 'Student' of the aforementioned CSMS-DEEP program subject to confirmation of admission by the SARTHI after approval on the portal.
19. MKCL and SARTHI reserves the right to modify the terms and conditions of this program, Academic Pattern, Evaluation Pattern, Certification Pattern and complete process without any prior notice. MKCL / SARTHI shall not be liable to anyone for any such modification/s.
20. MKCL / SARTHI reserves all rights related to this program.
21. MKCL / SARTHI shall not be liable to anyone for any modification/s in the program.

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*Signature of the Learner*

22. MKCL / SARATHI in its sole discretion may disqualify the candidate if the candidate fails to follow the pre-examination instructions or causes a breach in the terms and conditions of online examination or has supplied false or incorrect or incomplete information, or for any other reason found appropriate.
23. MKCL / SARATHI reserves rights to suspend, stop, postpone selection procedure at any time in exceptional circumstances.

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*Signature of the Learner*